



Second Judicial District Court Washoe County Law Library

AGENDA

Locations:

Virtual Zoom Meeting- Available at the Link Below

A meeting has been scheduled for the Law Library Board of Trustees on Tuesday, November 16, 2021, at 12:00 PM. This meeting will be available by videoconference. Members of the public may attend the ZOOM webinar remotely by accessing the following link:

<https://washocourts.zoom.us/j/97927063104?pwd=OE9pbG5aitqWDVYN3J1SnRjOWJ0QT09>

This option will require a computer with audio and video capabilities. To call in by telephone dial: 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free), **Webinar ID: 97927063104, Passcode: 490602.** Arrangements may be made in advance to attend the meeting using remote technology at the Law Library at 75 Court St., Reno, NV 89501 in Room 101. The Board Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Accessibility. In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Washoe County Law Library at (775) 328-3250, 24 hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons may not allocate unused time to other speakers.

Public Comment. **Members of the public may submit public comment by logging into the ZOOM webinar listed above.**

Responses to Public Comments. The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Board of Trustees may

choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: “Board Comment – Limited to Announcements or Issues for Future Agendas.”

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public at the Law Library located at 75 Court Street, First Floor, Room 101, Reno, Nevada 89501, and online at <https://www.washoecourts.com/LawLibrary>. Ms. Emily Reed, Assistant Court Administrator, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Reed is located at the Second Judicial District Court and may be reached by telephone at (775) 325-6625 or by email at emily.reed@washoecourts.us.

The agenda will be:

- 12:00 PM
1. Roll Call
 2. Public Comments
 3. Approval of Minutes from Board Meeting of September 1, 2021. For possible action.
 4. Introduction of new Senior Law Library Assistant, Liz Williams.
 5. Board Membership – Nomination and selection of one attorney member and one non-attorney member. For possible action.
 6. Discussion regarding adding a Board member biography with photo to the Law Library website. For possible action.
 7. Contract renewal for Westlaw Patron Access and Thomson Reuters Library Management Arrangement. For possible action.
 8. Update on Lawyer in the Library Volunteer Recognition Event.
 9. Status update from Mike Kattelman and discussion about the informational video project about the court system and court procedure for the public. For possible action.
 10. Law Library Statistics overview and discussion regarding proposed changes for 2022. For possible action.
 11. Discussion and possible approval of next year’s meeting dates. For possible action.
 12. Board Comment – Limited to Announcements or Issues for Future Agendas
 13. Public Comments
 14. Adjournment

The agenda for this meeting has been posted at the following locations: Washoe County Law Library (Washoe County Courthouse, 75 Court Street, Room 101, Reno), Second Judicial District Court (Washoe County Courthouse, 75 Court Street/South Virginia Street, Reno), online at the Nevada Public Notice Website (<https://notice.nv.gov/>), and <https://www.washoecourts.com/LawLibrary>.

WASHOE COUNTY LAW LIBRARY
SECOND JUDICIAL DISTRICT COURT

Law Library Board of Trustees

Meeting Minutes

September 1, 2021

1. Roll Call

Board Members present:

Honorable Connie Steinheimer, Honorable Tamatha Schreinert, Mike Kattelman, Cortney Young, and Patricia Halstead

Honorable Scott Freeman and Kathi Lutsch were not present.

Also present were:

Sarah Bates, Law Librarian; and Lindsay Liddell, Deputy District Attorney and Trenton Ross, Deputy District Attorney (Washoe County District Attorney's Office)

2. Public Comments:

None.

3. Law Library Board of Trustees Deputy District Attorney reassignment and introduction (Lindsay Liddell & Trenton Ross).

Ms. Liddell will be leaving as the Deputy District Attorney for the Board and she will be replaced by Mr. Ross.

**Meeting began at 11:50 a.m. and Audio and Video recording began at 12:07 p.m.

4. Approval of Minutes from Board Meeting of June 2, 2021. For Possible Action.

Motion to approve the minutes was made by Trustee Kattelman and seconded by Judge Schreinert.

No discussion was had.

Minutes approved unanimously.

5. Update regarding the Law Library, including recent projects, grants awarded, new online catalog (Koha), Lawyer in the Library, and 2021 statistics.

Law Library is down to four members. Ms. Mansfield, Senior Law Library Assistant, resigned June 3 to take a position with Department 15. Her replacement will start September 20, 2021. Natalie Villegas, Law Library Assistant III, resigned on August 27. Applications are being accepted for this position.

Due to COVID-19 restrictions, staff at the library is splitting their time between the library and working remotely (2 remote and 2 at the library). Library was able to open in July for in person visits. However, Lawyer in the Library remains virtual at this time with access to computers still available in person in the library. Social distancing and masks are required when in the library. Computers are placed

in a socially distanced manner. Sneeze guards are still being used in the library and air purifiers are being utilized.

This year the library was granted \$4,500.00 from the Nevada State Library Evolving Needs Grant Award which helped with mobile book return, new library cards with key tags, and RFID tags. The Nevada State Library LSTA American Rescue Plan Grant Award was given to the library in the amount of \$20,000.00 which will be used to expand the Lexus digital collection. As part of this the library will end up with 53 new print books in addition to the digital materials. Finally, a donation from the David Hamilton trust was also given to the library.

The new Koha system is now in place and training was completed by the staff. This system is much more user friendly and staff is currently designing the catalogue for use. A brief demonstration of the new catalogue was given to the Board.

Judge Schreinert inquired if the general public can search the catalogue. Ms. Bates informed the Board that once you have a card then you can make requests for resources.

Judge Steinheimer asked how we are acknowledging the grants. Ms. Bates stated that we are doing so in the Writ.

No action taken.

6. Status update from Mike Kattelman about the informational video project about the court system and court procedure for the public, and possible action regarding use of video scripts as a guide with room for improv or use of the scripts to directly match video content. For possible action.

Trustee Kattelman updated the Board on the progress which included work with the producer to fine tune the scripts. Board input is requested related to the manner in which the scripts are read. Some topics do better with a question and answer in free flow fashion vs. actual scripted content. Judge Steinheimer stated that she didn't necessarily need a word for word script and asked how the Board would address any issues with the actual content if they arose. Judge Schreinert agreed and Trustee Kattelman informed the Board that they would still have review of the outline. Trustee Halstead agreed.

Trustee Kattelman noted that the funds that the library has received from the Family Law Section of the State Bar have not yet been used for the project.

Judge Steinheimer thanked Trustee Kattelman for his efforts with respect to the project.

No action taken.

7. Discussion and possible action regarding whether December 1 meeting should be held in person or virtually via Zoom, and whether Annual Lawyer in the Library Volunteer recognition event should be held this year. For possible action.

The Governor signed AB 253 and as a result, in person meetings are not required and the Board can continue to meet virtually. Judge Steinheimer asked Ms. Bates if she had a preference as to in person or virtual. Ms. Bates stated that she would lean toward not being in person given the current restrictions due to COVID-19.

Judge Steinheimer asked for input from the Board and suggested possible alternatives such as doing the ceremony via Zoom. Judge Schreinert acknowledged successes of virtual events and agreed that keeping it virtual is a prudent approach. Trustee Young agreed with Judge Schreinert's comments and suggested that

a way the Board could get involved may be to let our volunteers know we appreciate their efforts via a letter or card. Trustee Kattelman agreed that a virtual event may be a good idea to recognize the volunteers. Trustee Halstead agreed with the prior comments.

Judge Steinheimer inquired as to the past caterers used for the event and discussion was had about providing lunch to our volunteers and logistics regarding the same. Further discussion was had about date and time of the ceremony and who may be able to attend of the Judges and Justices.

Judge Steinheimer suggested that if the Board moves forward with the event virtually in December that another meeting be set for the Board to work through the details.

Kattelman made a motion that we have the celebration on December 1 if there are no conflicts and that it be done via a Zoom meeting. The motion included having a restaurant deliver lunch to our top volunteers and to provide a gift card to those other volunteers. Judge Schreinert seconded the motion.

Discussion was had about Cherry Bomb doing a box lunch for those top volunteers as well as Starbucks cards to add. Judge Schreinert noted that it should be a virtual meeting not a webinar so that all can be seen.

Trustee Kattelman amended the original Motion to include the items in the discussion.

Motion as amended passed unanimously.

Re: meeting of the Board on December 1. Judge Steinheimer inquired as to the Board's preference on a meeting date and whether it made sense to have the meeting the same day as the ceremony.

Motion was made by Judge Schreinert to have the meeting virtually and that it be a date prior to the ceremony. The proposed date is November 17. Trustee Halstead noted that the Probate Bar lunch is that day at noon. Discussion was had about changing the date and/or time of the Board's meeting to accommodate that. November 16 or 18 were proposed as alternate dates.

Judge Schreinert amended the motion to be held virtually Tuesday November 16 at noon. Trustee Kattelman seconded. No further discussion was had. This is a rescheduling of the December 1 board meeting.

Motion passed unanimously.

8. Intentionally omitted.

9. Board Comment – Limited to Announcements or Issues for Future Agendas.

Judge Steinheimer would like to discuss how the statistics are collected and relayed to the Board regarding Lawyer in the Library.

10. Public Comment.

None.

11. Adjournment at 12:51 p.m.

Application Form

Profile

Cortney

First Name

Young

Middle Initial

Last Name

[Redacted]

Home Address

[Redacted]

City

[Redacted]

Suite or Apt

[Redacted]

State

[Redacted]

Postal Code

[Redacted]

Email Address

Blanchard Krasner & French

Employer

Mediator

Job Title

[Redacted]

Primary Phone

[Redacted]

Alternate Phone

How long have you lived in Washoe County?

18 years

What district do you live in? *

District 2

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

Interests & Experiences

Which Boards would you like to apply for?

Washoe County Law Library Board of Trustees: Submitted

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Attorney representative

Non-Attorney representative

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board/commission?

I am interested in continuing my service as a member of the Board of Trustees because I continue to value being a part of a Board that provides value to our community as a whole. I have enjoyed seeing the ways the services that the law library provides create real and meaningful value to members of our community who are seeking to navigate the legal system. I continue to believe that the library offers high quality legal information for members of the bench, bar, and self represented litigants through a variety of services offered.

How do you feel you are qualified to serve on this board? Please include any past board/commission experience.

I am qualified to serve on this board for a variety of reasons including the fact that I have served on this board for the last four years and for two of those years I held the role of Secretary. Additionally, I am President of the Nevada Dispute Coalition, Chair of the Board of Influential Women of the Sierra Nevada, and Vice Chair of the Reno Human Rights Commission. I also utilize the services of the library in my professional life and remain deeply committed to its success.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

[Cortney E Young Bio 2020.pdf](#)

Upload a Resume

[Steve Letter final.pdf](#)

Please attach a letter of recommendation.

Nepotism

Do you currently serve on any boards/committees?

Yes No

If yes, please list the boards/committees

Law Library Board of Trustees; Reno Human Rights Commission

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

Zach Young: Assistant District Attorney- Criminal Division

Cortney E. Young, Mediator/ FINRA Arbitrator

Cortney Young is a Mediator and Arbitrator at Blanchard, Krasner & French. Her approach to dispute resolution combines years of litigation experience with a pragmatic problem-solving style. She has resolved disputes ranging from hundreds of dollars to hundreds of millions of dollars.

Ms. Young spent over a decade with the Litigation and Trial team at Chapman Law firm, which has resolved millions of dollars annually in eminent domain and other real property claims. Additionally, Ms. Young was a key player in the firm's ADR Litigation practice, and she continues that work at Blanchard, Krasner & French.

Ms. Young's mediation practice is focused on the resolution of a wide variety of disputes, including, but not limited to, asset valuation, eminent domain, securities, probate and trust disputes, divorces, breach of contract, homeowner association disputes, foreclosure and super-priority mediation, boundary disputes, landlord-tenant, employee disputes, and complex civil litigation. Ms. Young is available for mediations throughout the United States.

Representative Third-Party Neutral ADR Experience (Mediations/Arbitrations):

Residential Construction Defect	March	2014
Business litigation involving alleged property damage	October	2014
Homeowner Association Construction Defect	December	2014
Breach of Contract Mediation with Counterclaims	January	2015
Breach of Contract involving alleged property damage	April	2015
Securities Fraud	September	2015
Confidential Arbitration (Lead Award Drafter; Majority Opinion)	February	2016
Breach of Contract involving property damage	March	2016
Quiet Title- breach of contract	July	2016
Confidential Arbitration (Lead Award Drafter)	January	2017
Dispute Concerning CC&Rs and Interpretation	March	2017
Commercial Tenancy Dispute	June	2017
Dissolution of Marriage (high net worth)	July	2018
Complex Civil Litigation (Residential Non-Disclosure)	September	2019
Eminent Domain Litigation (Right to take issue/ valuation)	May	2020

Representative Party-Side ADR Experience

- Dispute concerning complex purchase option in public/private lease agreement involving complex high worth valuation issues of over \$200,000,000.
- Direct condemnation action for land with companion inverse condemnation action for water rights that condemning agency had failed to acknowledge, resulting in judgment for \$20,000,000.
- Resolved complex title dispute involving Small Tract Act parcels and easements.

Mediation/Arbitration Affiliations

- Arbitrator, Financial Industry Regulatory Authority (FINRA)(2017- Present)
- Mediator, Nevada Real Estate Division (2016-2017)
- Mediator/ Arbitrator, State Bar of Nevada Fee Dispute Committee (2014-Present)
- President, Nevada Dispute Resolution Coalition, (2017-Present) Member since 2014
- Academy of Professional Family Mediators (2020), Member
- National Council of Juvenile & Family Court Judges (2020), Member

Education

- Pepperdine University, School of Law –Straus Institute for Dispute Resolution (2015)
- University of Nevada Reno-Beginning Dispute Resolution (2014);
- University of Nevada Reno (2005)

Blanchard Krasner & French
5470 Kietzke Lane, Suite 200 Reno, Nevada 89511

Tel: 775.384.0022
cyoung@bkflaw.com

Letter of Recommendation for Cortney E. Young for Washoe County Law Library Board of Trustees

To Whom It May Concern:

I am writing this letter in support of Ms. Young's application to remain on the Board of Trustees for the Washoe County Law Library. In sum, she is fantastic and you should retain her as a boardmember.

Ms. Young is a valued and rather unique member of the legal community. As a former litigation paralegal and as a current non-attorney mediator, she has a viewpoint that complements the experience of the attorney and judicial members of the Board. Ms. Young understands the needs of both the practitioner and the self-represented litigant, when it comes to library support and services.

Further, as I am sure you have already discovered, Ms. Young is not an idle member of any organization with which she is associated. Ms. Young founded and successfully ran a charity event involving the local district attorney and public defender offices in support of a local pediatric cancer non-profit organization. She has been a leading voice for alternative dispute resolution in our state as the chair of the Nevada Dispute Resolution Coalition. She has been active in Nevada Influential Women.

I know that Ms. Young is passionate about the services provided by the Washoe County Law Library, and I know that she is a diligent and hard-working member of your Board. I wholeheartedly recommend her, and I sincerely hope that you retain her for the next term. Of course, if you have any questions, do please feel free to reach out.

Very Truly,



Steven M. Silva

Application Form

Profile

Patricia _____ Halstead _____
First Name Middle Initial Last Name

Home Address

City

Email Address

Suite or Apt

State

Postal Code

Halstead Law Offices _____ Attorney _____
Employer Job Title

Primary Phone

Alternate Phone

How long have you lived in Washoe County?

49 years

What district do you live in? *

District 1

Question applies to multiple boards

Are you registered to vote in Washoe County?

Yes No

Interests & Experiences

Which Boards would you like to apply for?

Washoe County Law Library Board of Trustees: Submitted

Question applies to Washoe County Law Library Board of Trustees

Which position are you applying for? *

Attorney representative

Please tell us about yourself and why you want to serve.

Why are you interested in serving on this board/commission?

I have now served a full term on the Board and value the Washoe County Law Library as a community resource and would like to continue to aid in its growth, particularly in light of ongoing challenges presented by Covid-19.

How do you feel you are qualified to serve on this board? Please include any past board/commission experience.

Please see my curriculum vitae provided herewith.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Have you ever been publicly reprimanded? If yes, please attach a letter of explanation.

Question applies to Washoe County Law Library Board of Trustees

Attorney Representatives: Please attach a Certificate of Good Standing with the State Bar of Nevada.

Upload a Resume

Please attach a letter of recommendation.

Nepotism

Do you currently serve on any boards/committees?

Yes No

If yes, please list the boards/committees

Nevada Bar Foundation Board of Trustees (June 2020 – Present)

Are you related to anyone employed by Washoe County by blood or marriage?

Yes No

If yes, please list the names and relationship of all persons you are related to.

Steven DeCarli, Deputy, Washoe County Sheriff's Office

PATRICIA C. HALSTEAD, ESQ.

615 S. Arlington Avenue, Reno, NV 89509
Phone: (775) 322-2244; Facsimile: (775) 465-4144
phalstead@halsteadlawoffices.com

LEGAL EXPERIENCE

HALSTEAD LAW OFFICES

June 2013 – Present

Solo practice focusing on litigation, probate, and basic estate planning. I also work directly with the Washoe County Public Administrator to assist on probate matters and am contracted with Washoe County to undertake conflict cases.

NEVADA STATE BOARD OF MEDICAL EXAMINER'S HEARING OFFICER

June 2018 – Present

Acting as a part time hearing officer for complaints brought against medical professionals. My services include, but are not limited to, managing pre-hearing discovery and conferences, supervising case progress, ruling on pre-hearing motions, overseeing the hearings, and rendering findings to be considered by the Board of Medical Examiners.

RENO-SPARKS INDIAN COLONY PRO TEM JUDGE

October 2016 – Present

Providing part time tribal court judicial coverage in civil and criminal matters.

WASHOE COUNTY PRO TEM JUSTICE OF THE PEACE AND ADMINISTRATIVE HEARING OFFICER

April 2016 - Present

Serving part time as an administrative hearing officer for code enforcement and animal services matters with availability to provide part time justice court coverage for Reno, Sparks, Incline Village, and Wadsworth Justice Courts.

SECOND JUDICIAL DISTRICT COURT, FAMILY DIVISION PRO TEM MASTER

March 2014 – February 2016

Provided part-time judicial coverage for Family Court Masters in relation to domestic violence protection orders, child support, and minor guardianships.

WASHOE COUNTY DISTRICT ATTORNEY'S OFFICE

August 2007 – June 2013

Deputy District Attorney, Criminal Division, Felony Prosecutor

One S. Sierra Street, Fourth Floor, Reno, NV

Prosecution of all levels of crime from misdemeanors to category A felonies, inclusive of open murder, from inception to conclusion including, but not limited to: charging cases; appearing to address 72 hour deadlines for the filing of criminal charges; requesting search/seizure warrants; on-call and crime consultation for local law enforcement agencies; autopsy attendance; grand jury proceedings; preliminary hearings; motion practice; custody/bail hearings; victim/witness interviews; case investigation; pretrial motions and hearings; competency hearings; expert interviews and designations; arraignments; jury selection/voir dire; evidence designation; bench trials before the Washoe County

Justice Courts; jury trials before the Second Judicial District Court of the State of Nevada; sentencing; and probation revocation/Anaya hearings. In the span of approximately four years, I took fifteen felony cases to jury verdict and received a guilty verdict in all fifteen cases. I was awarded the office “trial dog” designation in 2009. I also engaged in the following on behalf of the State: defense of criminal appeals, inclusive of briefing and Supreme Court oral argument; writ proceedings, inclusive of briefing and oral argument; and a successful petition for an Information by Affidavit. In addition, I organized an educational class for local agencies and courts on ignition interlock systems. I was also an office representative for Secret Witness board meetings.

HALE LANE PEEK DENNISON AND HOWARD (now HOLLAND & HART)

August 2001 – August 2007

Associate Attorney, Litigation Section

5441 Kietzke Lane, Suite 200, Reno, NV

I practiced general civil and commercial litigation on behalf of plaintiffs and defendants at all case levels from inception to conclusion. Specific practice areas included, but were not limited to, mechanic’s lien law, construction defect, contract law, landlord tenant law, property law, the Americans with Disabilities Act, and employment law. My duties included client intake interviews; conflict checks; case analysis; complaint and answer drafting; legal and legislative research; interpleader actions; discovery review and drafting; discovery response; deposition preparation and attendance; all forms of motion practice, inclusive of discovery motions, motions to dismiss, motions for summary judgment, and pre-trial motions; participating in hearings, arbitrations, and mediations at trial and at the Supreme Court level; participating in early case conferences and settlement negotiations; preparing cases and clients for legal proceedings; hearings; trials; appellate briefing, including amicus briefing; and appellate argument both before the Nevada Supreme Court and the Ninth Circuit Court of Appeals. In addition to my litigation practice, I also undertook family law and probate matters.

UNITED STATES DISTRICT COURT, DISTRICT OF NEVADA

August 2000 – August 2001

Law Clerk to the Honorable Howard D. McKibben

400 S. Virginia Street, Reno, NV

Reviewed submitted cases; undertook legal and legislative research; drafted bench memoranda and proposed orders; wrote draft opinions; advised the court; and aided in the oversight of jury trials. Matters that I worked on were primarily civil and included, but were not limited to, tobacco related litigation and Title VII litigation.

SUPREME COURT OF NEVADA

August 1999 – August 2000

Law Clerk to the Honorable A. William Maupin

201 S. Carson Street, Suite 250, Carson City, NV

Reviewed submitted appeals; undertook legal and legislative research; drafted bench memoranda and proposed orders; wrote draft opinions; advised the court; and gave courthouse tours. Matters I handled on appellate review were both civil and criminal.

SECOND JUDICIAL DISTRICT COURT OF NEVADA

August 1998 – August 1999

Law Clerk to the Honorable Scott T. Jordan

75 Court Street, Reno, NV

Continued on Next Page

Reviewed and addressed all submissions, which primarily centered upon divorce, annulment, child custody, child support, and jurisdiction, inclusive of international child custody disputes. I drafted bench memoranda and proposed orders, undertook legal and legislative research, reviewed name change petitions, and interviewed parties who applied to marry minors.

AMERICAN GAMING ASSOCIATION

March 1998 – May 1998

Legal Externship

1299 Pennsylvania Avenue, N.W., Suite 1175, Washington, D.C.

Aided in drafting and finalizing a safety guideline regarding minors on casino properties and researched matters relevant to gaming legislation.

OFFICE OF THE COMMONWEALTH ATTORNEY, STATE OF VIRGINIA

September 1997 – December 1997

Legal Externship

1435 N. Courthouse Road, Arlington, VA

Prosecuted criminal cases under Commonwealth Attorneys' supervision in the General Jurisdiction and Juvenile Courts of the State of Virginia; undertook legal research; drafted legal memoranda; and observed the case of *Commonwealth v. Albert*, which was the well-publicized case against sportscaster Marv Albert.

LAW OFFICE OF CALVIN R.X. DUNLAP

May 1997 – August 1997

Law Clerk

691 Sierra Rose, Suite A, Reno, NV

Undertook legal and legislative research; drafted motions and oppositions; aided in trial preparation for civil and criminal matters; and aided in preparation for and participated in the trial of a client charged with negligent homicide for whom we were able to secure a defense verdict.

UNITED STATES SENATE COMMITTEE ON THE JUDICIARY SUBCOMMITTEE ON ADMINISTRATIVE OVERSIGHT AND THE COURTS

August 1996 – December 1996

Externship

224 Dirksen Senate Office Building, Washington, D.C.

Researched and wrote memoranda on a variety of issues including, but not limited to, judicial nominees, pending legislation, tort reform, immigration, and federal mandates; assisted in writing a floor statement on immigration; and participated in a day of Secret Service training in Beltsville, Maryland.

SUPREME COURT OF NEVADA

May 1996 – July 1996

Extern to the Honorable Miriam Shearing

201 S. Carson Street, Suite 250, Carson City, NV

Reviewed submitted appeals and performed related legal and legislative research; drafted bench memoranda, proposed orders, and opinions; compiled a reference outline of appellate standards and related case citations; and participated in a tour of the Nevada State Prison in Carson City, Nevada.

Continued on Next Page

TRAINING COMPLETED AT THE NATIONAL JUDICIAL COLLEGE

March 2018 - Probate Courts: Contemporary Issues
May 2017 - Civil Mediation
October 2015 - Ethics, Fairness, and Security in Your Courtroom and Community

BAR ADMISSIONS

State Bar of Nevada: October 14, 1998
United States District Court, District of Nevada: October 27, 1998
State Bar of California: December 3, 1999
United States Court of Appeals for the Ninth Circuit: February 5, 2002
United States Court of Federal Claims: February 11, 2003
United States District Court, Eastern District of California: December 6, 2005

EDUCATION

AMERICAN UNIVERSITY, WASHINGTON COLLEGE OF LAW

Juris Doctor, May 1998

Activities: Moot Court (1996-1998) – 1996 Upper-Class Moot Court Quarterfinalist; Student Bar Association (1996-1997) – Senator-at-Large, Recording Clerk; Criminal Trial Practice; Graduation Committee; International Law Society; Work-a-Day; Student Activities Committee.

UNIVERSITY OF NEVADA, RENO

Bachelor of Arts in International Relations with minors in Spanish and Economics, December 1994
Activities: Study Abroad – Spain (Fall 1993), Italy (Spring 1994); Student Ambassadors; Student Orientation Staff; Law Club; Sagens – Top Ten Senior Woman Co-Chair; Women’s Center – coordinated the Sexual Assault Facts and Education Program, scheduled and/or presented various lectures, conducted research, maintained computer entries and data, and helped manage the office; Kappa Alpha Theta – Campus Activities Chairman, Historian, Governing Cabinet, Intramural Sports, Chums (an outreach program for community at-risk youth), recognized for high academic achievement.

PROFESSIONAL ORGANIZATIONS AND ACTIVITIES

Nevada Bar Foundation Board of Trustees (June 2020 – Present)

Washoe County Law Library Board of Trustees (December 2019 – Present)

State Bar of Nevada

- Nevada Bar Foundation Board of Trustees (July 2020 – Present)
- Chairman for the Standing Committee on Judicial Ethics (March 2020 – Present)
- Vice-Chairman for the Standing Committee on Judicial Ethics (June 2019 – March 2020)
- Member of the Standing Committee on Judicial Ethics (April 2014 – June 2019)
- Transitioning Into Practice (TIP) Mentor
- Probate Section Member and Solo Practitioner Section Former Member

Washoe County Bar Association

- 2018-2019 President
- 2017-2018 Vice President
- 2016-2017 Secretary
- 2015-2016 Treasurer
- 2014-2015 Sergeant at Arms and Writ Editor
- 2013-2014 Social Coordinator

Bruce R. Thompson American Inn of Court

- 2021-2022 Immediate Past President
- 2020-2021 President
- 2019-2020 Membership Chairman
- 2018-2019 Program Chairman

Northern Nevada Women Lawyers Association

- Former officer and mentor circle member

Past Volunteer for Lawyer in the Library; Nevada Legal Services; and Volunteer Attorneys for Rural Nevadans

Nevada Business Magazine Legal Elite

Former member of the Rotary Club of Reno

- The Rotary Foundation Committee former member

Nevada Day Board Member 2014-2016

Mock Trial Instructor 2006, 2007, 2011 (guest instructor), 2012-2013

Nevada Department of Public Safety Instructor 2012

- Constitutional Law and Criminal Procedure

From: [Patricia Halstead](#)
To: [Reed, Emily](#)
Subject: CV Attached
Date: Tuesday, November 2, 2021 2:10:13 PM
Attachments: [CV.pdf](#)

[**NOTICE:** This message originated outside of Second Judicial District Court, State of Nevada --
DO NOT CLICK on **links** or open **attachments** unless you are sure the content is safe.]

Halstead, Patricia C.

- **Bar # :** 6668
- **Member since:** 10/14/1998
- **Status:** ATTORNEY Active

Company: [Halsted Law Offices](#)

615 S. Arlington Ave., Reno, NV 89509

Phone : (775) 322-2244

Email : phalstead@halsteadlawoffices.com

Law school : American University-1

Disciplinary Actions:

1. None.

Kindest regards,

Patricia Halstead, Esq.
615 S. Arlington Avenue
Reno, NV 89509
(775) 322-2244
(775) 465-4144 - facsimile
www.halsteadlawoffices.com

CONFIDENTIALITY NOTICE

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- [HOME](#)
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- LIBRARY BOARD OF TRUSTEES

Library Board of Trustees

The Board of Trustees of Washoe County Library System is appointed by the Washoe County Commissioners in accordance with [NRS 379.022](#), and is responsible for governing the operations of Washoe County Library System. The Library Board appoints the Library Director and evaluates his or her performance, helps set Library goals and objectives, approves policies, monitors the Library's finances, evaluates the Library's overall effectiveness, and advocates for the Library in the community.

- [BOARD MEMBERS](#)

- [AGENDAS & MINUTES](#)
- [REPORTS & STRATEGIC PLANNING](#)

Wayne Holland, Chair



Wayne Holland has family roots in Nevada which inspired his retirement to Reno. With an engineering degree from UCLA and an MBA from California State University at Long Beach, he worked for 35 years in manufacturing with Ford Motor and Kenworth Truck Company. Wayne was a Crisis Center volunteer with the Ross County Mental Health Department and also prepared income taxes for United Way's Volunteer Income Tax program. He served on the boards of Chillicothe

Metropolitan Housing and Habitat For Humanity, and served as Board President for both Red Cross and Big Brothers Big Sisters, and as Vice Chair of Metropolitan Housing. Wayne currently volunteers with Awaken INC, the 360 Blueprint reading program at Robert Mitchell Elementary School, and assists the school librarian at Greenbrae Elementary School. Wayne believes strongly in giving back to his local community, and believes Washoe County Library System can be an effective tool in improving Washoe County school performance.

Amy Ghilieri, Trustee



Amy Ghilieri is a tenured history professor at Western Nevada College. She holds a B.A. in health sciences, an M.B.A., and an M.A. and Ph.D. in history. She is a fan of interdisciplinarity. In addition to teaching survey courses in American and European history, she teaches the history of witchcraft and introductory book arts and letterpress courses at WNC. She is also the owner of the Bristlecone Press, which offers letterpress services and educational outreach programs in book arts. She lives in Reno with her spouse, kiddo, and two very sweet mutts. In her spare time she likes to read, run, and enjoy the occasional fermented beverage.

Zanny Marsh, Trustee



Zanny Marsh is the Executive Director of the American Red Cross of Northern Nevada, where she provides leadership for 4 offices in Elko, Winnemucca, Reno, and Incline Village and works alongside more than 150 volunteers. As an active community volunteer, Zanny is a Trustee for KNPB and she serves on the Board of Directors for Cultural Arts Nevada. She is past Chairman of Seniors in Service, which sponsors Foster Grandparents and Senior Companion Programs, and is a past president of Truckee Meadows Tomorrow (TMT), the only community indicator organization in Northern Nevada. Zanny holds a bachelor's degree in journalism and a master's in Justice

Management. She was appointed Faculty Emeritus from the University of Nevada, Reno, where she co-developed and teaches a graduate course in UNR's School of Social Justice and Research Studies.

Frank Perez, Trustee



Frank Perez was born and raised in northern Nevada. A product of public schools, he attended college at Western Nevada College and the University of Nevada, Reno. He graduated from the University of Nevada in 2016 with a Bachelor of Arts degree in political science. Involved in local politics, Frank served under the Chairman of the Assembly Government Affairs Committee, Assemblyman Edgar Flores, during the 79th and 80th Nevada Legislative Sessions. Presently, Frank serves on the Board of Directors for Community Health Alliance and for Pinecrest Academy of Northern Nevada, and is a committee member for the Washoe County School District's School Naming Committee. Mr. Perez believes that everyone in our community should have access to high quality libraries. Frank lives in Reno with his wife Lorena and son Mariano.

Jean Stoess, Trustee



Jean Stoess became familiar with Washoe County Library System when she and her three pre-school children read their way around the circular room in the Downtown Reno Library. In 1977, Jean became the first woman to serve on the Washoe County Commission. She also served on boards of the Tahoe Regional Planning Agency, the Regional Transportation Commission, and the Reno-Tahoe Airport Authority. Jean has a BA in Business Administration from the University of Oregon and an MA in Journalism from UNR. She managed 13 Western states for a national news agency providing election returns to TV networks and wire services, and has co-authored, edited, or indexed over fifteen books.

To contact the Library Board of Trustees, you can email: LibraryBoard@washoecounty.us

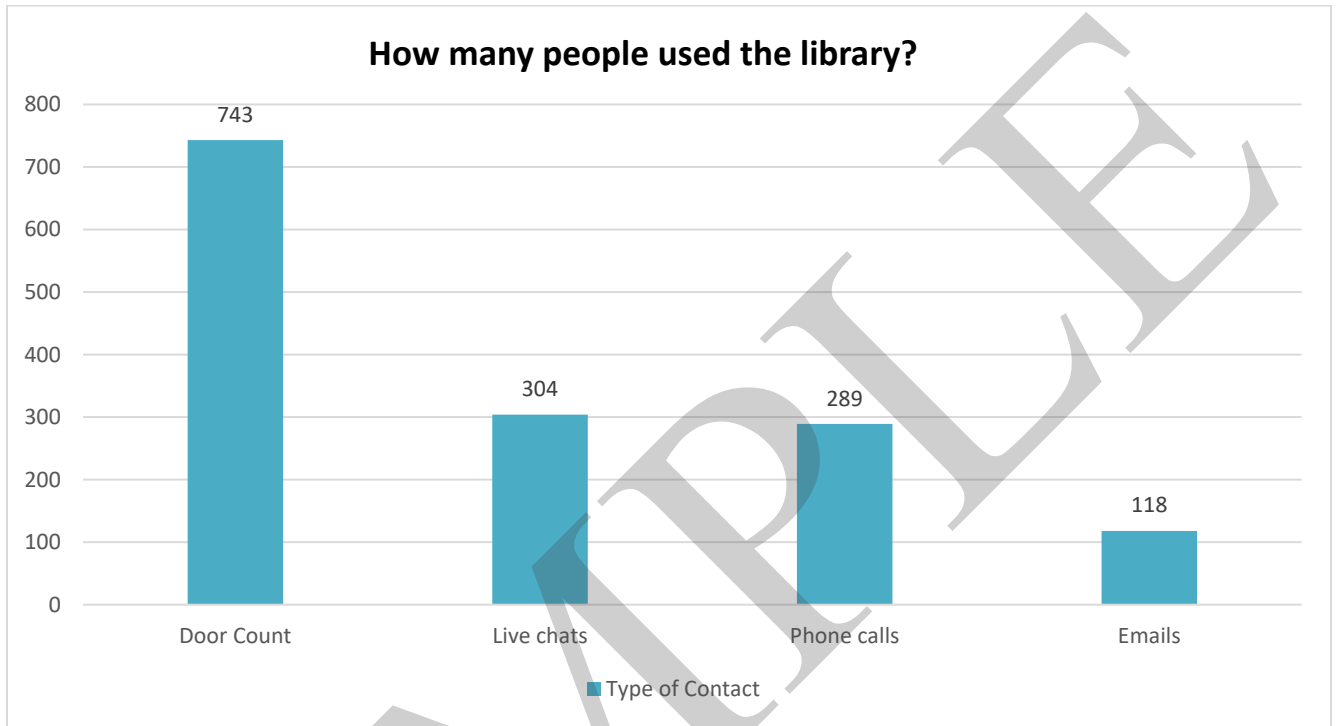
**LAWYER IN THE LIBRARY PROGRAM
JANUARY-APRIL 2022**

New attorney volunteers are in bold.

DATE	ATTORNEYS	# OF ATTENDEES	# ON WAITLIST
JAN. 5, 2022	Rost Olsen /Elizabeth Bittner/Jonathan King	16	0
JAN. 12, 2022	Tehan Slocum/Gary Silverman/Michael Roth	15	0
JAN. 19, 2022	Janet Traut	12	0
JAN. 26, 2022	Gary Silverman/Jann Chubb(observing)/Michael Roth/Jonathan King	18	1
FEB. 2, 2022	Jennifer Mayhew/Kevin Ryan	16	2
FEB. 9, 2022	Tehan Slocum /Mike Roth/Bronagh Kelly	17	0
FEB. 16, 2022	Gary Silverman(Jann Chubb)/Jonathan King	10	0
FEB. 23, 2022	Gary Silverman (Jann Chubb)/Elizabeth Bittner/Kendra Jepsen	14	0
MAR. 2, 2022	Jonathan King/ Travis Clark	10	0
MAR. 9, 2022	Michael Roth/Jonathan King	14	0
MAR. 16, 2022	Gary Silverman/Michael Roth	12	0
MAR. 23, 2022	Elizabeth Bittner/Jonathan King	13	0
MAR. 30, 2022	Gary Silverman (Jann Chubb)/Bronagh Kelly	13	0
APR. 6, 2022	Kendra Jepsen/Tehan Slocum	10	0
APR. 13, 2022	Bronagh Kelly/Tehan Slocum	16	4
APR. 20, 2022	Michael Roth/Bronagh Kelly	15	4
APR. 27, 2022	Kendra Jepsen/Michael Roth	14	0

Law Library Statistics Sample 2022

January 2022



What did they use?

Book circulation: 55

Database usage



EBSCO: 21 user sessions, 81 searches



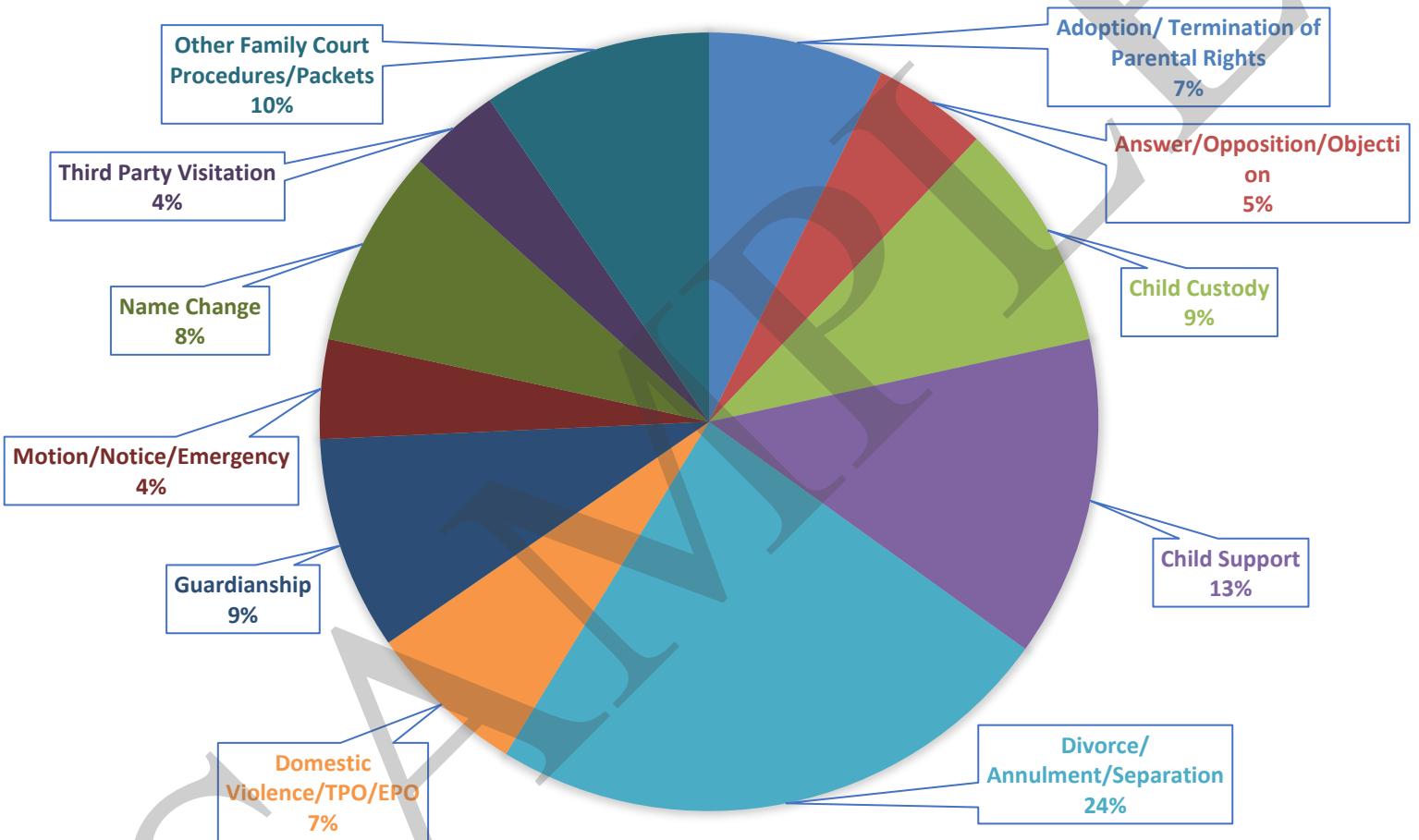
Lexis: 10 books checked out, 24 user sessions



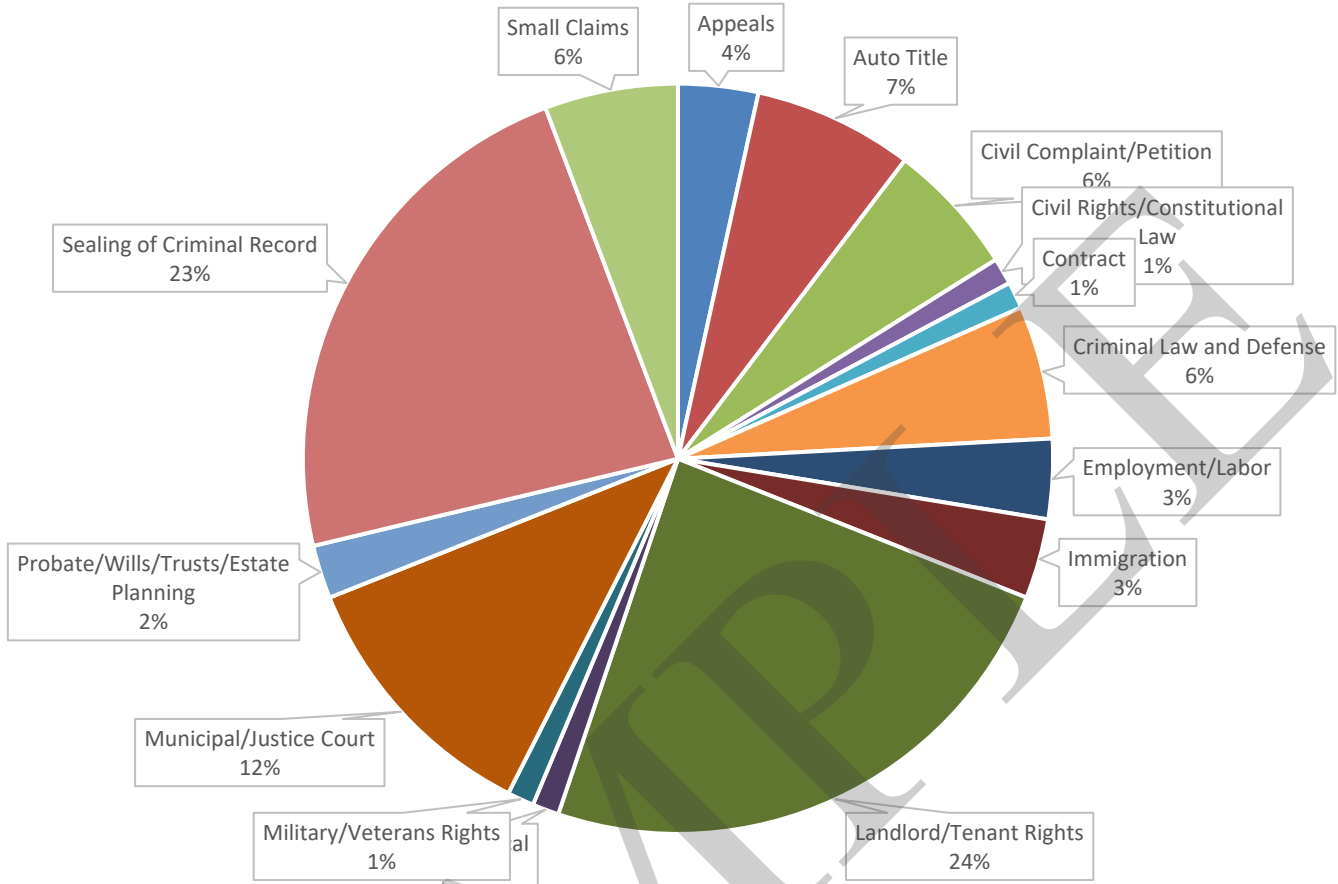
Westlaw: 325 documents accessed

What questions did they ask?

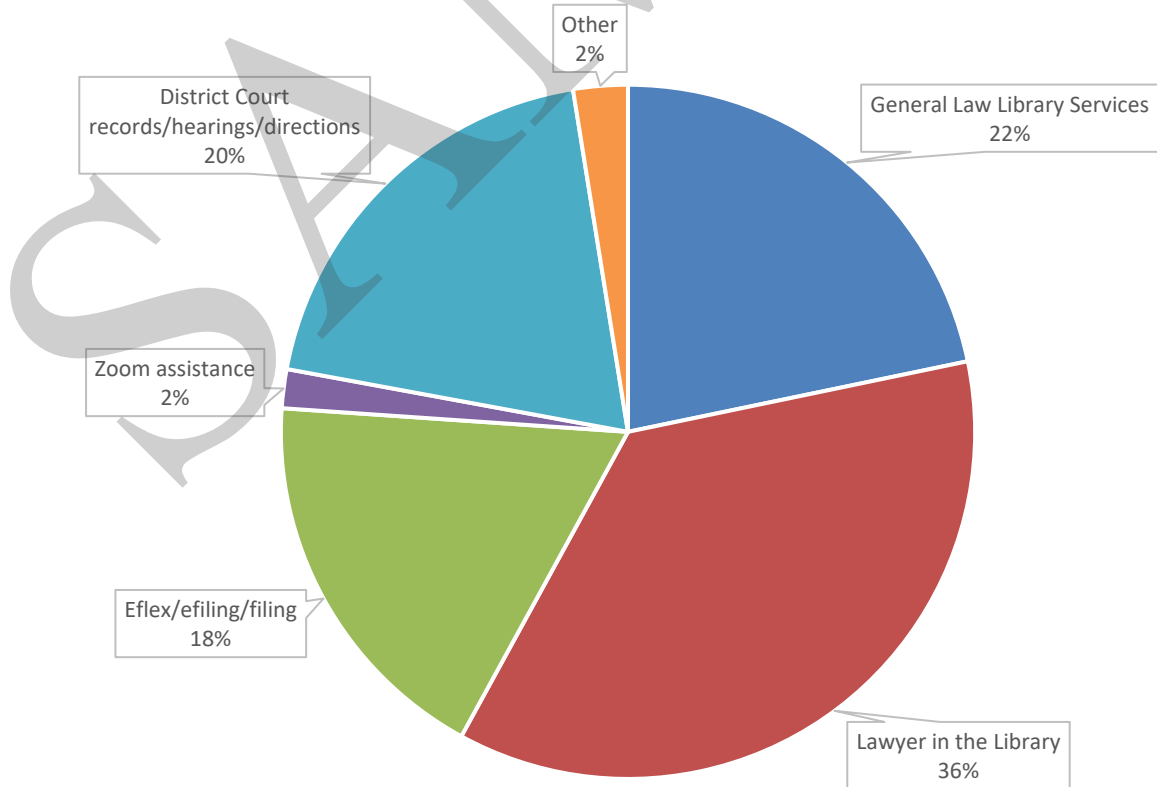
FAMILY QUESTIONS JANUARY 2022



NON-FAMILY QUESTIONS - JANUARY 2022



OTHER QUESTIONS - JANUARY 2022



SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY REFERENCE

July 2021

Calls	General Public	Attorney/Legal Prof.	Total
8:00 - 10:00	46	0	46
10:00 - 12:00	76	2	78
12:00 - 3:00	66	0	66
3:00 - 5:00	62	1	63
5:00 - 7:00	3	0	3
Total	253	3	256

E-mails	General Public	Attorney/Legal Prof.	Total
	91	54	145

Live Chats	General Public	Attorney/Legal Prof.	Total
	303	4	307

In person	General Public	Attorney/Legal Prof.	Total
	80	15	95

Via Zoom	General Public	Attorney/Legal Prof.	Total
	1	0	1

REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
Family Law			
Adoption/ Termination of Parental Rights	11	0	11
Answers	3	0	3
Child Custody	27	0	27
Child Support	17	0	17
Divorce/ Annulment/Separation	51	1	52
Domestic Violence/TPO/EPO	15	1	16
Guardianships Adult/Minor	24	0	24
Name Change Adult/Minor	23	0	23
Motions/Notice/Emergency	36	0	36
Oppositions/Objections	6	0	6
Third Party Visitation	3	0	3
Other Family Court Procedures/Packets	30	1	31
Non-Family Reference			
Appeals	8	0	8
Civil Complaints/Petitions	19	0	19
Civil Procedure/State/Federal	2	1	3
Civil Rights/Constitutional Law	1	0	1
Contract	0	0	0
Criminal Law and Defense	6	0	6
Employment/Labor	5	0	5
Immigration	0	0	0
Landlord/Tenant Rights	20	0	20
Medical	0	0	0
Military/Veterans Rights	0	0	0
Personal Injury/Damages	1	0	1
Probate/Wills/Trusts/Estate Planning	35	0	35
Rogue Title	0	0	0
Sealing of Criminal Record	7	0	7
Law Library Services			
Liberty Catalog/Circulation	16	10	26
Library Card	4	3	7
Copier Use/ Change	13	1	14
Eflex / E-Filing / Filing	51	2	53
Internet/ Contexte	9	0	9
Lawyer in the Library Info./Referrals	158	38	196
Westlaw	11	6	17
Curbside service	0	0	0
Zoom assistance	6	0	6
Other			
Copies of Court Records	56	0	56
Hearing Questions	22	1	23
Hours	3	1	4
Notary	4	4	8
Referrals To Other Services/NLS/WLS	9	0	9
Spanish Speaker	11	0	11
Other	67	4	71
TOTAL			864

In Person Visits Times	Attorneys/Legal Professionals	Court Employees	Door Count
8:00 - 10:00	11	71	
10:00 - 12:00	16	38	
12:00 - 3:00	17	47	
3:00 - 5:00	11	25	
5:00 - 7:00	0	2	
Total	55	183	1399

Program/Computer Usage	Attorneys/Legal Professionals	Court Employees	General Public
Contexte	1	0	1
Copiers/Scanners	3	0	5
General Computer Use	3	1	13
Westlaw	9	1	11
Zoom Hearing	0	0	0

Databases/Other	Attorneys/Legal Professionals	Court Employees	General Public	Total
Circulation of Books	2	2	13	17
Contactless Book Pick Up				0
EBSCOHost			31	31
Inhouse Usage		50		50
Lexis	4	4	3	11
Notary - Electronic				0
Notary - In Person		3		3
Westlaw Searches				609

Lawyer in the Library	Family Law	General Law	Probate Law	Total
Participants	48	24	14	86
Volunteers	7	3	2	12
Turned Away/Waitlisted	7	7	0	14
Pulled from Waitlist	0	3	0	3
Attended In Person	0	0	0	0
Attended by Zoom	40	23	12	75

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY REFERENCE

August 2021

Calls	General Public	Attorney/Legal Prof.	Total
8:00 - 10:00	29	2	31
10:00 - 12:00	111	2	113
12:00 - 3:00	125	3	128
3:00 - 5:00	65	1	66
5:00 - 7:00	16	1	17
Total	346	9	355

E-mails	General Public	Attorney/Legal Prof.	Total
	112	137	249

Live Chats	General Public	Attorney/Legal Prof.	Total
	356	14	370

In person	General Public	Attorney/Legal Prof.	Total
	115	20	135

Via Zoom	General Public	Attorney/Legal Prof.	Total
	1	0	1

REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
Family Law			
Adoption/ Termination of Parental Rights	12	0	12
Answers	6	0	6
Child Custody	39	0	39
Child Support	9	0	9
Divorce/ Annulment/Separation	69	0	69
Domestic Violence/TPO/EPO	18	0	18
Guardianships Adult/Minor	33	0	33
Name Change Adult/Minor	11	0	11
Motions/Notice/Emergency	88	1	89
Oppositions/Objections	5	0	5
Third Party Visitation	4	0	4
Other Family Court Procedures/Packets	72	2	74
Non-Family Reference			
Appeals	7	1	8
Civil Complaints/Petitions	27	1	28
Civil Procedure/State/Federal	5	0	5
Civil Rights/Constitutional Law	0	0	0
Contract	0	0	0
Criminal Law and Defense	18	0	18
Employment/Labor	3	0	3
Immigration	0	0	0
Landlord/Tenant Rights	17	0	17
Medical	1	0	1
Military/Veterans Rights	0	0	0
Personal Injury/Damages	2	4	6
Probate/Wills/Trusts/Estate Planning	40	0	40
Rogue Title	0	0	0
Sealing of Criminal Record	8	0	8
Law Library Services			
Liberty Catalog/Circulation	14	16	30
Library Card	3	4	7
Copier Use/ Change	10	1	11
Eflex / E-Filing / Filing	94	2	96
Internet/ Contexte	16	1	17
Lawyer in the Library Info./Referrals	208	92	300
Westlaw	11	8	19
Curbside service	0	0	0
Zoom assistance	24	5	29
Other			
Copies of Court Records	58	0	58
Hearing Questions	29	1	30
Hours	8	5	13
Notary	7	3	10
Referrals To Other Services/NLS/WLS	28	0	28
Spanish Speaker	13	0	13
Other	79	15	94
TOTAL			1258

In Person Visits Times	Attorneys/Legal Professionals	Court Employees	Door Count
8:00 - 10:00	3	49	0
10:00 - 12:00	12	45	0
12:00 - 3:00	22	80	0
3:00 - 5:00	3	49	0
5:00 - 7:00	0	3	0
Total	40	226	1068
Program/Computer Usage	Attorneys/Legal Professionals	Court Employees	General Public
Contexte	0	0	7
Copiers/Scanners	3	1	7
General Computer Use	3	3	37
Westlaw	11	0	4
Zoom Hearing	0	0	1

Databases/Other	Attorneys/Legal Professionals	Court Employees	General Public	Total
Circulation of Books	1		4	5
EBSCOHost			4	4
Inhouse Usage			23	23
Lexis	5	8		13
Notary - Electronic				0
Notary - In Person		6	5	11
Westlaw				461

Lawyer in the Library	Family Law	General Law	Probate Law	Total
Participants	71	47	16	134
Volunteers	10	6	2	18
Turned Away/Wait-listed	19	7	3	29
Pulled from Waitlist	9	2	1	12
Attended In Person	0	0	0	0
Attended by Zoom	56	36	14	106

SECOND JUDICIAL DISTRICT COURT STATISTICS

WASHOE COUNTY LAW LIBRARY REFERENCE

September 2021

Calls	General Public	Attorney/Legal Prof.	Total
8:00 - 10:00	30	2	32
10:00 - 12:00	81	4	85
12:00 - 3:00	85	6	91
3:00 - 5:00	67	0	67
5:00 - 7:00	6	0	6
Total	269	12	281

E-mails	General Public	Attorney/Legal Prof.	Total
	126	171	297

Live Chats	General Public	Attorney/Legal Prof.	Total
	310	20	330

In person	General Public	Attorney/Legal Prof.	Total
	111	21	132

Via Zoom	General Public	Attorney/Legal Prof.	Total
	5	7	12

REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
Family Law			
Adoption/ Termination of Parental Rights	16	1	17
Answers	1	0	1
Child Custody	24	3	27
Child Support	9	0	9
Divorce/ Annulment/Separation	52	0	52
Domestic Violence/TPO/EPO	26	0	26
Guardianships Adult/Minor	27	0	27
Name Change Adult/Minor	20	0	20
Motions/Notice/Emergency	65	0	65
Oppositions/Objections	7	1	8
Third Party Visitation	0	0	0
Other Family Court Procedures/Packets	63	7	70
Non-Family Reference			
Appeals	4	0	4
Civil Complaints/Petitions	14	1	15
Civil Procedure/State/Federal	5	0	5
Civil Rights/Constitutional Law	1	0	1
Contract	0	0	0
Criminal Law and Defense	9	0	9
Employment/Labor	3	0	3
Immigration	0	0	0
Landlord/Tenant Rights	19	0	19
Medical	1	0	1
Military/Veterans Rights	0	0	0
Personal Injury/Damages	1	0	1
Probate/Wills/Trusts/Estate Planning	33	1	34
Rogue Title	0	0	0
Sealing of Criminal Record	4	0	4
Law Library Services			
Liberty Catalog/Circulation	15	26	41
Library Card	1	1	2
Copier Use/ Change	13	0	13
Eflex / E-Filing / Filing	83	6	89
Internet/ Contexte	20	0	20
Lawyer in the Library Info./Referrals	218	200	418
Westlaw	6	5	11
Curbside service	0	0	0
Zoom assistance	9	2	11
Other			
Copies of Court Records	29	4	33
Hearing Questions	16	0	16
Hours	13	3	16
Notary	6	5	11
Referrals To Other Services/NLS/WLS	17	0	17
Spanish Speaker	11	0	11
Other	69	10	79
TOTAL			1206

In Person Visits Times	Attorneys/Legal Professionals	Court Employees	Door Count
8:00 - 10:00	15	41	0
10:00 - 12:00	31	44	0
12:00 - 3:00	34	54	0
3:00 - 5:00	21	16	0
5:00 - 7:00	0	1	0
Total	101	156	1170

Program/Computer Usage	Attorneys/Legal Professionals	Court Employees	General Public
Contexte	0	0	6
Copiers/Scanners	1	0	8
General Computer Use	0	0	42
Westlaw	10	0	6
Zoom Hearing	1	0	3

Databases/Other	Attorneys/Legal Professionals	Court Employees	General Public	Total
Circulation of Books	6	14	9	29
Contactless Book Pick Up	0	0	0	0
EBSCOHost				1
Inhouse Usage			39	39
Lexis	3	5		8
Notary - Electronic				0
Notary - In Person		9	1	10
Westlaw				354

Lawyer in the Library	Family Law	General Law	Probate Law	Total
Participants	61	54	8	123
Volunteers	9	5	2	16
Waitlisted	2	22	3	27
Pulled from waitlist	1	5	1	7
Attended In Person	0	0	0	0
Attended by Zoom	51	30	8	89

LAWYER IN THE LIBRARY PROGRAM

FAMILY LAW

JANUARY-OCTOBER 2021

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 5, 2021	Rost Olsen/Elizabeth Bittner/Jonathan King	3	1	16	0
JAN. 12, 2021	Tehan Slocum/Gary Silverman/Michael Roth	3	0	15	0
JAN. 19, 2021	Janet Traut	1	0	12	0
JAN. 26, 2021	Gary Silverman/Jann Chubb(observing)/Michael Roth/Jonathan King	3	1	18	1
FEB. 2, 2021	Jennifer Mayhew/Kevin Ryan	2	0	16	2
FEB. 9, 2021	Tehan Slocum/Mike Roth/Bronagh Kelly	3	0	17	0
FEB. 16, 2021	Gary Silverman (Jann Chubb)/Jonathan King	2	0	10	0
FEB. 23, 2021	Gary Silverman (Jann Chubb)/Elizabeth Bittner/Kendra Jepsen	3	0	14	0
MAR. 2, 2021	Jonathan King/Travis Clark	2	0	10	0
MAR. 9, 2021	Michael Roth/Jonathan King	2	0	14	0
MAR. 16, 2021	Gary Silverman/Michael Roth	2	0	12	0
MAR. 23, 2021	Elizabeth Bittner/Jonathan King	2	0	13	0
MAR. 30, 2021	Gary Silverman (Jann Chubb)/Bronagh Kelly	2	0	13	0
APR. 6, 2021	Kendra Jepsen/Tehan Slocum	2	0	10	0
APR. 13, 2021	Bronagh Kelly/Tehan Slocum	2	0	16	4
APR. 20, 2021	Michael Roth/Bronagh Kelly	2	0	15	4
APR. 27, 2021	Kendra Jepsen/Michael Roth	2	0	14	0
MAY 4, 2021	Tehan Slocum/Kevin Ryan	2	0	14	
MAY 11, 2021	Kale Brock/ Rost Olsen	2	1	13	0
MAY 18, 2021	Bronagh Kelly/Janet Traut	2	0	11	0
MAY 25, 2021	Kale Brock/Bronagh Kelly	2	0	16	3
JUN. 1, 2021	Kendra Jepsen/Damian Sinnott	2	0	14	0
JUN. 8, 2021	Rost Olsen/Elizabeth Bittner	2	0	17	3
JUN. 15, 2021	Kathy Breckenridge/Kale Brock/Tehan Slocum	3	0	16	5
JUN. 22, 2021	Kendra Jepsen/Gary Silverman	2	0	14	0
JUN. 29, 2021	Gary Silverman/Bronagh Kelly	2	0	15	3
JUL. 6, 2021	CANCELLED DUE TO TRAINING		0	0	0
JUL. 13, 2021	Kathy Breckenridge/Brittany Cooper	2	0	14	0
JUL. 20, 2021	Moria Desmarais/Kale Brock	2	0	14	7
JUL. 27, 2021	Mike Roth/Kale Brock/Janet Traut	3	0	20	0
AUG. 3, 2021	Jonathan King/Mike Roth	2	0	12	4
AUG. 10, 2021	Kevin Ryan/Kathy Breckenridge	2	0	17	5
AUG. 17, 2021	Jonathan King/Mike Roth	2	0	12	5

AUG. 24, 2021	Kathy Breckenridge/Bronagh Kelly	2	0	18	3
AUG. 31, 2021	Jonathan King/Gary Silverman	2	0	12	2
SEPT. 7, 2021	Tehan Slocum/Kyle Edgerton	2	1	12	2
SEPT. 14, 2021	Gary Silverman/Kevin Ryan	2	0	14	0
SEPT. 21, 2021	Kendra Jepsen/Kale Brock/Kyle Edgerton	3	0	20	0
SEPT. 28, 2021	Gary Silverman/Bronagh Kelly	2	0	15	0
OCT. 5, 2021	Mike Roth/Kenton Karrasch/Janet Traut	3	0	17	0
OCT. 12, 2021	Gary Silverman/Tehan Slocum/Elizabeth Bittner	3	0	22	3
OCT. 19, 2021	Brittany Cooper/Michael Roth/Jill Whitbeck	3	0	16	2
OCT. 26, 2021	Max Stovall/Jonathan King	2	0	21	0
TOTALS		95	4	621	58

LAWYER IN THE LIBRARY PROGRAM

GENERAL LAW

JANUARY-OCTOBER 2021

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 6, 2021	Rost Olsen	1	1	8	4
JAN. 13, 2021	Matt Morris	1	0	8	3
JAN. 20, 2021	Rost Olsen	1	0	8	1
JAN. 27, 2021	Adam McMillen	1	0	8	3
FEB. 3, 2021	Colton Loretz/Adam McMillen	2	0	9	0
FEB. 10, 2021	Kevin Karp	1	0	7	0
FEB. 17, 2021	Maddy Shipman	1	0	7	0
FEB. 24, 2021	Matt Morris/ John Samberg	2	0	15	0
MAR. 3, 2021	Angela Bullentini	1	1	8	0
MAR. 10, 2021	Leah Wigren/Colton Loretz	2	0	6	8
MAR. 17, 2021	Colton Loretz/Matt Morris	2	0	11	0
MAR. 24, 2021	Adam McMillen	1	0	8	0
Mar. 31, 2021	John Samberg	1	0	8	2
APR. 7, 2021	Kevin Karp	1	0	8	3
APR. 14, 2021	Matt Morris	1	0	8	3
APR. 21, 2021	Maddy Shipman	1	0	5	0
APR. 28, 2021	Steve Castronova	1	1	8	0
MAY 5, 2021	Matt Morris	1	0	6	0
MAY 12, 2021	Adam McMillen	1	0	8	6
MAY 19, 2021	Angela Bullentini	1	0	8	5
MAY 26, 2021	Dane Littlefield	1	0	8	2
JUN. 2, 2021	Kale Brock	1	0	8	1
JUN. 9, 2021	Kale Brock	1	0	8	4
JUN. 16, 2021	Maddy Shipman	1	0	8	3
JUN. 23, 2021	No volunteer	0	0	8	1
JUN. 30, 2021	Leah Wigren/Matt Morris	2	0	17	0
JUL. 7, 2021	CANCELLED DUE TO TRAINING	0	0	0	0
JUL. 14, 2021	Adam McMillen	1	0	8	3
JUL. 21, 2021	Kale Brock	1	0	8	3
JUL. 28, 2021	Michelle Mowry-Willems	1	1	8	1
AUG. 4, 2021	Colton Loretz	1	0	9	5
AUG. 11, 2021	Michelle Mowry-Willems/John Samberg	2	1	14	0
AUG. 18, 2021	Maddy Shipman	1	0	8	1
AUG. 25, 2021	Rost Olson/Matt Morris	2	0	16	1

SEPT. 1, 2021	Adam Hosmer-Henner/Rick Cornell	2	0	18	4
SEPT. 8, 2021	Colton Loretz	1	0	8	1
SEPT. 15, 2021	John Samberg	1	0	9	4
SEPT. 22, 2021	Colton Loretz	1	0	8	10
SEPT. 29, 2021	Adam McMillen	1	0	11	3
OCT. 6, 2021	Matt Morris	1	0	8	3
OCT. 13, 2021	Colton Loretz	1	0	8	6
OCT. 20, 2021	Madelyn Shipman	1	0	8	5
OCT. 27, 2021	Matt Morris	1	0	8	3
TOTALS		49	5	384	102

LAWYER IN THE LIBRARY PROGRAM

PROBATE LAW

JANUARY-OCTOBER 2021

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 6, 2021	Damian Sinnott	1	1	3	0
JAN. 20, 2021	Brian Saeman	1	0	6	0
FEB. 3, 2021	John White	1	0	8	2
FEB. 17, 2021	Nicole Harvey	1	0	9	1
MAR. 3, 2021	Nicole Harvey	1	0	7	0
MAR. 17, 2021	Patrick Millsap/McClure Wallace	2	0	8	1
APR. 7, 2021	Patrick Millsap/McClure Wallace	2	0	11	0
APR. 21, 2021	Nicole Harvey	1	0	7	0
MAY 5, 2021	Tim Summers	1	1	7	0
MAY 19, 2021	Audrey Damonte/Nicole Harvey	2	0	11	0
JUN. 2, 2021	Nicole Harvey	1	0	7	0
JUN. 16, 2021	Brian Saeman	1	0	11	2
JUL. 7, 2021	CANCELLED DUE TO TRAINING	0	0	0	0
JUL. 21, 2021	Damian Sinnott/John White	2	0	14	0
AUG. 4, 2021	Nicole Harvey	1	0	8	1
AUG. 18, 2021	Lance McKenzie	1	1	8	2
SEPT. 1, 2021	Tim Summers	1	0	8	1
SEPT. 15, 2021	John White	1	0	8	2
OCT. 6, 2021	Tim Summers	1	0	8	1
OCT. 20, 2021	Nicole Harvey	1	0	8	7
TOTALS		23	3	157	20

2022 Proposed Meeting Dates and Times

Wednesday, February 2, 2022, at 12:00 p.m.

Wednesday, May 4, 2022, at 12:00 p.m.

Wednesday, September 7, 2022, at 12:00 p.m.

Wednesday, December 7, 2022, at 11:00 a.m.